

Town Clerk's Report 26th February 2014 to Policy & Resources Committee 4th March 2014

1. POLICY

1.1 Community Governance Review – At Full Council on 25th February Wiltshire Council agreed to establish a working party to progress the undertaking of a Community Governance Review, including consideration of the boundaries of the Parish of Trowbridge and a number of other towns and parishes in the county.

1.2 Sustainable Communities Act, Business Rates (AGENDA ITEM 7) - The Town Council is asked to support a submission under the SCA made by Sevenoaks Town Council (Ref 52f9f9e23c3c4) for a return to a system which provides a proportion of the Business (Non-Domestic) Rates to Town and Parish Councils, to be used for the benefit of economic growth in the locality. DCLG advises that the best way for additional councils to register their support for the proposal is by e-mailing sca@communities.gsi.gov.uk The DCLG Barrier Tracker facility at <http://barrierbusting.communities.gov.uk/> should detail progress with this proposal. The proposal states:

Most local businesses are quite surprised to know that none of their business rates are returned direct to the council in the town or parish in which they are located and find this most frustrating. Local businesses want to contribute towards their local surroundings and community and presume this would be how this was done. Increasingly Parish and Town Councils have become more diverse and with the encouragement of the Localism Act and the Power of General Competence are taking over many services from principal authorities and as in the case of Sevenoaks taking the lead locally in relation to projects for economic development and growth. A percentage of the Business Rates would assist in the sustainability of these projects and for example the many projects proposed in the Sevenoaks Town Partnership's economic growth strategy.

RECOMMENDATION: That the Town Council supports the submission under the SCA made by Sevenoaks Town Council (Ref 52f9f9e23c3c4) for a return to a system which provides a proportion of the Business (Non-Domestic) Rates to Town and Parish Councils, to be used for the benefit of economic growth in the locality.

1.3 Openness of Local Government Bodies Regulations (AGENDA ITEM 8) – These Regulations are ready to be implemented by the government and are available for consultation prior to implementation. There are two aspects which would directly impact upon First Tier Councils, the second of which has raised some concerns:

a. Admission to and Reporting of Meetings:

Amendment of the 1972 Act:

Any person shall be permitted to attend meetings of relevant local government bodies for the purposes of reporting defined as—

(a) filming, photographing or audio recording of proceedings,

(b) using any other means for enabling persons not present to see or hear proceedings of a meeting as it takes place or later, and

(c) reporting or providing commentary on proceedings of a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later to persons not present. Any persons who attend meetings of relevant local government bodies with the aim of reporting may use any communication methods, including the internet, to publish, post or otherwise share the results of their reporting activities

Publication and dissemination can take place at the time of the meeting or occur after the meeting. Any person attending a meeting shall so far as practicable, be afforded reasonable facilities for taking their report.

Where any person is excluded from a meeting, local government bodies are also permitted to exclude and prevent persons from reporting using methods which can be carried out without that person's presence.

While the meeting is open to the public:

Duly accredited representatives of newspapers attending the meeting for the purpose of reporting the proceedings for those newspapers shall, so far as practicable, be afforded reasonable facilities for taking their report,

This means that anyone will be able to attend the normal public part of a council or committee meeting and record the meeting or report on the meeting, including as it happens, including use of social media during the meeting. Arrangements for the press remain the same and when the press and public are excluded they will not be able to continue recording the meeting.

b. Record of Decisions and Access to Documents

The decision making officer or other suitable officer within a local government body is required to produce a written record of any decision if it would otherwise have been taken by the relevant local government body, or a committee, sub-committee or joint committee of that body but it has been delegated to an officer of that body either—

(a) under a specific express authorisation; or

(b) under a general authorisation to officers to take such decisions and, the effect of the decision is to—

(i) grant permissions or licences;

(ii) affect the rights of individuals;

(iii) award contracts; or

(iv) incur expenditure which materially affects that local government body's financial position.

The written record should be produced as soon as reasonably practicable after an officer has made a decision and should contain the following information—

(a) the title of the decision making officer;

(b) the date the decision was taken;

(c) a record of the decision taken along with reasons for the decision;

(d) details of alternative options considered and rejected; and

(e) the names of any member of a relevant local government body who has declared a conflict of interest in relation to the decision.

Decisions to be made available to the public

The written records described above, along with any connected or supporting documents, must as soon as reasonably practicable be made available to the public—

(a) at the offices of the relevant local government body;

(b) on website of the relevant local government body, if it has one; and,

(c) through any other means thought appropriate by the relevant local government body.

On request and on receipt of payment of postage, copying or other necessary charge for transmission, the relevant body must provide

(a) a copy of the written decision.

(b) a copy of connected and supporting documents.

Any written record required to be available for inspection by members of the public, must be retained by the local government body and made available for inspection by the public for a period of at least 6 years beginning on the date on which the decision, to which the record relates, was made.

Any connected or supporting documents relating to a decision, must be retained by the local government body and made available for inspection by the public for a period of at least 4 years beginning on the date on which the decision, to which the record relates, was made.

Confidential and Exempt information

Nothing in this Part is to be taken to authorise or require the disclosure of confidential information in breach of the obligation of confidence.

Nothing in this Part—

(a) authorises or requires a local government body to disclose to the public or make available for public inspection any document or part of a document if, in the opinions of the proper officer, that document or part of a document contains or may contain confidential information; or

(b) requires a local government body to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or is likely to contain exempt information.

Offences

A person who has custody of a document which is required to be available for inspection by members of the public commits an offence if, without reasonable excuse, that person—

(a) intentionally obstructs any person exercising a right conferred in relation to inspecting written records and connected and supporting documents; or

(b) refuses any request to provide written records and connected and supporting documents.

A person who commits an offence is liable on summary conviction to a fine not exceeding level 1 on the standard scale.

I have asked the National Association of Local Councils (NALC) to ensure DCLG provide a definition of parts of the Regulations, in particular 'permissions or licences'. The concern is that this would extend to all arrangements for the hire of rooms at the Civic Centre, Longfield, allotment tenancies and other regular or frequent but insignificant activities. This would add a significant administrative burden on the council, and therefore significant cost, with little evidence that there is a demand from the public for this information. It may be appropriate to consider responding to the consultation suggesting that a deminimis level of at least £500 is applied, below which it is not necessary to publish the information, which would accord with the guidelines on publishing expenditure.

RECOMMENDATION: That the Town Council responds to the consultation requesting that a deminimis level of no less than £500 is applied, below which it would not be necessary to publish information under the Openness of Local Government Bodies Regulations.

2. FINANCE

2.1 Local Gov't Act S150(5), Orders For Payment – The measure has now been passed in parliament and is awaiting enactment. We are considering arrangements for the introduction of electronic banking in conjunction with this, which would still include two councillors approving a list of payments accompanying the detailed invoices,

prior to electronic payments being processed, covered by a change to Financial Regulations.

3. PERSONNEL

3.1 3.1.1 Starters – Adam Casserly, Sports Coach, Clifford Sakyi, Sports Coach, Aimee Parsons, Sports Apprentice and Richard Alley, Museum Assistant.

3.1.2 Vacancies – None.

3.1.3 Leavers – Emily Hunter and Liam Wilkins.

4. SERVICES

4.1 Museum & Tourism – The next committee meeting is 11th March at 6:30pm

4.1.1 Museum Project – Building surveys have been completed and we are now undertaking an options appraisal. Mrs Pearce has been kept up to date with progress.

4.1.2 Holiday Activities - operated during the half term and will again operate at Easter.

4.1.3 Exhibition - "Fossils, Fashion & Feeding The Baby" ends 19/4/14.

4.1.4 Magna Carta 800 1215-2015 – Wiltshire is the only county where it is possible to visit an original copy of the Charter and a Baron Town. Our main event will be held in the Park on the 24th/25th/26th July 2015. We will also host a conference on Saturday 25th April.

4.2 Leisure Services - The next committee meeting is 22nd April 2014 at 6:30pm

4.2.1 Educ8 - We are working in partnership with Educ8 to provide training at Court Mills for a group of young people as an alternative to school. The contract runs until July.

4.2.2 Sports Roadshow – Will operate once again during the summer holidays, focussed on the Park this year and a smaller number of other locations.

4.2.3 Fun Days – Fun Days operated in February half term and will operate at Easter.

4.2.4 Swimming - Over 300 children per week will be taught swimming from April 2014- July 2014 provided by Active Trowbridge in partnership with Newtown School.

4.2.5 Sports and Play Festival - On June 7th 2013 over 12,000 people enjoyed our Festival in Trowbridge Park which provided a FREE, safe and engaging day for children and parents. The day cost £7,500 which is less than 63p per person.

4.2.6 Sport Relief Mile - Sunday 23rd March 2014 will see over 400 people taking part in a 3 mile walk/run to raise charity funds for Comic Relief based on Trowbridge Park.

4.2.7 Trowbridge Sports Forum – The Forum now has 13 local sports clubs discussing and implementing projects and plans for the future for the local community.

4.2.8 Chamber of Commerce Service Excellence Awards – 6th March, Civic Centre. Active Trowbridge is one of three finalists for Service Provider of the Year.

4.3 Direct Services – The next committee meeting is 27th May.

4.3.1 Civic Centre – The Management Board met on 13th February. New pricing schedules will commence on 1st April. Many of our events this year are being run in conjunction with partner organisations, reducing the risk to the council, this is reflected in the budget.

4.3.2 Trowbridge Information Centre – Trowbridge Talking News – We have agreed to offer them a new drop-off point when Knees' town centre stores close in March. The talking newspapers will be delivered daily by Royal Mail and collected by the TTN members once a week from the TIC.

4.3.3 Town Park Bandstand (AGENDA ITEM 9) – Following receipt of a grant towards the fencing of the bandstand we have received representation from young people that they would lose the only shelter available in the Park if this took place. They have offered to self-police the issues and delay implementing the fencing solution.

RECOMMENDATION: That the council delay implementation of the fencing of the bandstand for a period of three months whilst the young people provide a self-policing, monitoring and resolution of issues. If the situation does not improve at the end of three months the fencing solution be implemented and the council then works with the young people to seek funding to provide an alternative shelter facility.

4.3.4 Events – Pancake races take place in Fore St on Tuesday 4th March. The Lions May Fayre takes place on Saturday 3rd May in Fore Street, any help from councillors on a Town Council Stand would be welcome. Full details at the end of the report.

4.3.5 Trowbridge In Bloom – We are hosting the South West In Bloom Awards at the Civic Centre on 18th September. The group has recently been reconstituted with Jennifer Polledri remaining as Chair. The Young Voice of Trowbridge was held on 13th February at John of Gaunt School, the overall winning school was Clarendon Academy.

4.3.6 Studley Green Community Centre (AGENDA ITEM 10) - The Town Council owns Studley Green Community Centre, Changing Rooms, sports pitches and recreation areas located at the corner of Wingfield Road and Lambrok Road. The Council has had a lease since 2001 with the trustees of Trowbridge Studley Green Community Association (Rose Parsons and Sandra Blake). The building is managed, under the lease by the Management Committee of Studley Green Community Association. The lease was extended last year to June 2014. The Council needs to consider if it is appropriate to offer a new lease. The existing trustees have indicated they do not wish to be trustees of a new lease. The committee have agreed to put forward two new trustees (Paul Ivory and Sue Chilton) and it would be appropriate for the Town Council to put forward two trustees, so that both parties are represented and can take an active responsibility for overseeing the management of the centre. It would also be appropriate to offer a reasonable length of lease. There have been issues for a number of years regarding the sharing of utility bills between the football club and the community association. As part of the new lease the Town Council will take on responsibility for the payment of bills for gas, electric and water and will

recover a fair share from the two tenants. The lease allows the trustees and the Community Association Management Committee to use the facility as a Community Centre. They have raised income through allowing a local coach company to park one of their vehicles in the car park which has subsidised the cost of running the facility. No complaints from residents have been received regarding this.

RECOMMENDATION: That the Town Council offers the Trowbridge Studley Green Community Association Trustees a new 16 year lease from June 2014 for the Studley Green Community Centre on similar terms to the existing lease, with a variation in respect of arrangements for payment of utility bills and variation in respect of additional responsibility for maintenance of the enclosed area of the car-park. And that Full Council is asked to approve the appointment of two trustees in addition to Mr Paul Ivory and Mrs Sue Chilton proposed by the Management Committee.

4.3.7 Lambrok Playing Fields and Changing Rooms (AGENDA ITEM 11) – See above. The Town Council has had a lease with Trowbridge Wanderers Football Club which has been extended to June 2014. Trowbridge Wanderers have also reached an agreement with the Rugby Club to use a pitch for their senior team and are exploring solutions for changing facilities. We are exploring the option of allowing them to convert the stables on our land next to the Rugby Club for this purpose.

RECOMMENDATION that the Town Council offers Trowbridge Wanderers Football Club a new 16 year lease from June 2014 for the Lambrok Playing Fields and Changing Rooms on similar terms to the existing lease.

5. MARKETING, PROMOTION & EVENTS

- 5.1 Newsletter** – We will continue to publish the newsletter as part of the Trowbridge Magazine in March, May, July, September and November 2014.
- 5.2 Calendar of Events** (please see DISCOVER Trowbridge at the end of the report)
- 5.3 Website** – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.
- 5.4 DISCOVER Trowbridge – (AGENDA ITEM 12)** Our design consultant team, drawing upon a number of links, has developed a number of potential logo and branding designs, with the preferred one based upon a T incorporated into a signpost. The typefaces proposed link to our Latin motto on the town crest, interpreted as “Respecting the past, embracing the future.” As a town we have a story to tell which goes back over more than 800 years of history and heritage, yet is growing to deliver a developing sustainable community.



RECOMMENDATION: That the Town Council approves the adoption of the 'Discover TROWBRIDGE' branding based upon a T incorporated into a signpost; works with the designers to develop the design to be as flexible as possible and works with other organisations to implement it as widely as possible.

6. **TOWN DEVELOPMENT** – Committee meets 11th March and 1st and 22nd April 2014 to consider all applications for planning permission in the town received by Wiltshire Council.
- 6.1 **Town Enhancement Award** – Will be announced at the Civic Dinner on 15th March.
- 6.2 **Transforming Trowbridge** – www.transformingtrowbridge.org.uk Established by Wiltshire Council, a partnership to support regeneration of the town centre is leading on development of the Masterplan.
 - 6.2.1 **Masterplan** – The Our Place bid seeks to consider how the Masterplan could be adopted as a Neighbourhood Plan for the town.
- 6.3 **Business Improvement District (BID)** - Consultants Mosaic are undertaking the feasibility study.
- 6.4 **Town Centre Developments**
 - St Stephens Place** – ODEON, Premier Inn, Prezzo and Nando's are all open with Frankie & Benny's due soon.
 - Cradle Bridge** – Former Peter Black site is for sale, Wiltshire Council has made a bid.
 - Bowyers** – appeal for the original application was granted by the Inspector.
 - County Hall Remodelling** - The refurbishment of Old County Hall is now complete.
 - Court Street** – the proposal for a mixed use office and residential scheme on the former Tremans Factory site has received permission.
 - Retail** –Knees are moving to Bradley Road in March, leaving two sites available for alternative operators in Fore St.
- 6.5 **Housing** – The following major sites are under development, totalling over 1,200 houses.
 - H9 Southview Farm**, Wain Homes, 300 houses for sale.
 - H11 Castle Mead**, Persimmon & Charles Church 650 houses for sale, the link road to West Ashton Rd is now complete and the new Primary School is taking shape. Work on the Hilperton Gap Relief Rd between Leap Gate and Canal Road should commence this year.

H8d Brook Meadow, Barratt & Taylor Wimpey 150 houses for sale.

H8c The Pastures off Parsonage Way, Abbey New Homes 180 houses for sale.

St James' Gardens off Union Street, Newland Homes 75 houses all SOLD.

Broad Street and York Buildings PFI sites for social housing complete.

Centenary Court, Yeoman Way, Selwood Housing social housing site now commenced.

Rugby Club, Green Lane – Green Square, 90 houses now commenced.

Ashton Park – Mainly in West Ashton and North Bradley Parishes, proposes around 2,500 houses. Consultation events were held recently, including details of the proposed improvements to the A350 around West Ashton cross roads and Yarnbrook. An application is expected soon. Further briefings have been held for town and parish council representatives.

6.6 Community Infrastructure Levy (CIL) – The Town Council has responded to the recent consultation on the CIL Charging Schedule.

6.6.1 Infrastructure Delivery Plan (IDP) - Items included in the IDP will be funded by the CIL. The Town Council will need to consider the IDP as part of the developing Council Strategy to ensure that items required by the community are included. Such items would include elements identified in the Masterplan as well as; allotments, cemetery, play areas, highways, cycle routes and sports pitches, for which some money from developers through Section 106 contributions is already available. The IDP should be reviewed by Wiltshire Council on an annual basis.

6.7 Rail Services – The additional 8 return journeys each day to Melksham, Chippenham and Swindon were introduced with the December timetable, and are proving more popular than expected. Significant improvements to the Railway Station Forecourts are expected in the Spring, which have been planned in conjunction with the developers of the Bowyer's site.

7. PARTNERSHIP

7.1 OUR PLACE (AGENDA ITEM 13) – The Town Council's bid to 'Our Place' has been successful. We will receive a £3,000 grant which will facilitate all of the partners including Wiltshire Council and the Wiltshire Clinical Commissioning Group working together to plan for the future of our town centre. We will also receive consultant support.

7.2 Wiltshire Council - The parish newsletter is now published weekly and is circulated to members. www.wiltshire.gov.uk/council/parishnewsletterhome.htm

7.1.1 Area Board – The next meeting is on 13th March at the Civic Centre. The Community Area Web Site is operational at www.trowbridge.ourcommunitymatters.org.uk

7.1.2 Community Area Transport Group (CATG) – Next meeting Thurs 8th May 2pm at the Civic Centre.

7.1.3 Stallard Recreation Ground Changing Rooms – This facility on Innox Rd will be implemented by Wiltshire Council, with a contribution from the Town Council, once football foundation money is confirmed.

7.1.4 Enterprise Wiltshire – A review meeting is being held at County Hall on 6th March.

7.1.5 Campus – Following the second consultation we now await confirmation regarding the funding, location and timescales for implementation of the Trowbridge Campus plans. The Campus will be a significant element of the Our Place project and the links to health facilities. We will be in contact with Wiltshire Council and the Wiltshire Clinical Commissioning Group to take the discussion forward.

7.1.6 Review of Positive Leisure-Time Activities for Young People (AGENDA ITEM 14) – Wiltshire Council has commenced a consultation on the future of Youth Services, the review offers four options, with a clear steer that a local delivery solution with Area Board style grant funding for activities is their preferred choice.

cms.wiltshire.gov.uk/documents/b23261/Agenda%20Supplement%20No.%202%2021st-Jan-014%2010.30%20Cabinet.pdf?T=9

Assuming Option D is implemented, officers believe the Town Council is in a good position to offer options for young people to seek funding and to work with Active Trowbridge to supplement our existing activities. The suggested budget for allocation by Area Boards is around £438,000, although the decision to add £250,000 to this budget by Wiltshire Council may increase this; a number of issues need to be addressed. The relevant information is:

Community Area	Proposed Youth Activities Budget		Youth Work Budget 2013/14		13-19 Population	Proposed £/person	Participants (2010-11)	Proposed £/participant
AMESBURY & DURRINGTON	27,921	6.4%	65,400	5.0%	2,976	£ 9.38	611	£ 45.70
BRADFORD	18,519	4.2%	56,900	4.3%	1,558	£ 11.89	158	£ 117.21
CALNE	18,121	4.1%	56,600	4.3%	2,162	£ 8.38	285	£ 63.58
CHIPPENHAM	33,865	7.7%	110,400	8.4%	4,388	£ 7.72	667	£ 50.77
CORSHAM	15,256	3.5%	53,300	4.1%	1,787	£ 8.54	511	£ 29.85
DEVIZES	37,603	8.6%	82,300	6.3%	3,135	£ 12.00	200	£ 188.02
MALMESBURY	14,880	3.4%	54,500	4.2%	1,620	£ 9.18	310	£ 48.00
MARLBOROUGH	24,146	5.5%	62,100	4.7%	2,526	£ 9.56	360	£ 67.07
MELKSHAM	23,305	5.3%	62,600	4.8%	2,546	£ 9.15	414	£ 56.29
MERE & TISBURY	40,485	9.2%	87,200	6.7%	1,055	£ 38.37	183	£ 221.23
PEWSEY	17,952	4.1%	52,300	4.0%	1,201	£ 14.95	250	£ 71.81
SALISBURY	30,168	6.9%	116,200	8.9%	3,596	£ 8.39	507	£ 59.50
SOUTHERN WILTSHIRE	15,985	3.6%	50,400	3.9%	1,873	£ 8.53	86	£ 185.88
TIDWORTH & LUDGERSHALL	22,891	5.2%	59,600	4.6%	1,749	£ 13.09	267	£ 85.73
TROWBRIDGE	32,279	7.4%	110,000	8.4%	3,651	£ 8.84	905	£ 35.67
WARMINSTER	20,814	4.7%	56,000	4.3%	2,064	£ 10.08	547	£ 38.05
WESTBURY	16,856	3.8%	60,300	4.6%	1,634	£ 10.31	517	£ 32.60
WILTON	12,335	2.8%	15,600	1.2%	615	£ 20.06	62	£ 198.95
WOOTTON BASSETT & CRICKLADE	15,338	3.5%	97,100	7.4%	2,707	£ 5.67	452	£ 33.93
TOTAL	438,720		1,308,800		42,843		7,292	

Can Wiltshire Council justify the apparent unfairness of the allocations to Area Boards?

Will young people be able to work with town and parish councils, for funding or will they be penalised, as they are with the main grant scheme, due to ability to precept?

RECOMMENDATION: That the Town Council responds to the Review of Positive Leisure-Time Activities for Young People consultation and seeks answers to the

issues regarding allocation of funding to ensure that Trowbridge Community Area is treated fairly.

7.3 Trowbridge Community Area Future (TCAF) – <http://tcafutur.wordpress.com/>

TCAF Health & Social Care	5 th March	12.30pm	Civic Centre
TCAF Steering Group Meeting	10 th March	4.00pm	Civic Centre
TCAF Culture	10 th March	7.00pm	Civic Centre
Safer Trowbridge	17 th March	10.00am	Civic Centre
TCAF Parishes Liaison Group	30 th April	7.00pm	Town Hall

7.4 Collaborative Schools Ltd (CSL) – The 'Every Child Matters' group of CSL operates as the Education Theme Group of TCAF. Next meeting 7th March 09:30 John of Gaunt Hub. The Town Clerk has been invited to be a director for the free school being established by Collaborative Schools to provide an alternative for those pupils otherwise be excluded.

7.5 Police and Community Safety – Inspector Harvey gives a written report to Full Council meetings, including details of neighbourhood teams.

7.6 Wiltshire Association of Local Councils (WALC) – Newsletters are regularly circulated or available on their website www.wiltshire-alc.org.uk

7.7 NHS - The application for the **Bradcroft surgery** was approved by Wiltshire Council in May subject to a S106 agreement, including the provision of replacement cricket facilities. But the interest of the Wiltshire Clinical Commissioning Group in providing primary health facilities in the Campus may delay decisions to proceed.

8. PROJECTS

8.1 ALLOTMENTS – The transfer of the three sites at Gloucester Road, Mornington Gardens and Home Close Farm to the Town Council is expected to be completed in March.

8.2 SPORTS PITCHES – Officers held a meeting with Mark Young of Wiltshire Football Association to discuss our plans and options for development of football facilities and we are waiting for them to respond before considering the most appropriate way forward for Woodmarsh and Devizes Rd.

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 Council Meeting Dates. Council and committee meetings for the next few months are:

Tuesday 4 th March	Policy & Resources
Tuesday 11 th March	Museum & Tourism (6:30pm)
Tuesday 11 th March	Town Development
Tuesday 18 th March	FULL COUNCIL
Tuesday 25 th March	NO MEETING
Tuesday 1 st April	Town Development

Tuesday 8 th April	NO MEETING
Tuesday 15 th April	NO MEETING
Tuesday 22 nd April	Leisure Services (6:30pm)
Tuesday 22 nd April	Town Development
Tuesday 29 th April	Annual Town Meeting and Gathering (6:30pm)
Tuesday 6 th May	Policy & Resources

9.2 Twinning - The Deputy Mayor of Leer, Germany, Mr Hauke Sattler, together with Councillor Ulf Heinrichsdorf, will be attending the Mayor's Civic Dinner & Dance. The Mayor has been invited via the French Twinning Association to meet French students from Charenton Le Pont at John of Gaunt School on 10th March 2014.

9.3 Civic Award – Will be announced at the Civic Dinner on Saturday 15th March.

Lance Allan

Town Clerk

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www.trowbridgecivic.co.uk
www.trowbridgemuseum.co.uk

DISCOVER TROWBRIDGE

For further event details, please click on links where applicable

REGULAR ACTIVITIES

Monday	Active Trowbridge: Extreme Sports 5:30-7:00	John of Gaunt
Monday	Ginger Jive	Civic Centre
Wednesday	Town Team & Wiltshire Council: Weekly Street Market	Fore Street
2 nd & 4 th	Farmers Market	Fore Street
Fri		
2 nd Sunday	Sunday Club	Civic Centre

MARCH

4	Pancake Races	Fore Street
13	Area Board 7pm	Civic Centre
15	Civic Dinner	Civic Centre
22	Comedy Live at the Civic	Civic Centre
23	Sport Relief Mile	Town Park

APRIL

6	Prom Fashion Show	Civic Centre
7 to 17	Active Trowbridge Easter Fun Days	Walwayne Court
15-18	Easter craft activities; Fab Fossils, Dinosaurs, Origami Birds & Brilliant Bookmarks.	Museum
19	Exhibition: 'Popular Pitman, Convivial Crabbe' closes	Museum
27	Trowbridge In Bloom - Spring Open Gardens event	Various
29	Annual Town Meeting & Town Gathering	Civic Centre

MAY

3	Lions May Fayre including Town Council Stand	Fore Street
3	Music 80s night	Civic Centre
3-11	Cloth Road Artists	incl. Museum
10	Comedy Live at the Civic – Milton Jones	Civic Centre
28	Love Your Local Market event	Fore Street

JUNE

7	Sports and Play Festival including Town Council Stand	Town Park
14	Pro Evolution Wrestling	Civic Centre
28	Motown Live at the Civic - Soulside	Civic Centre
28 & 29	Wiltshire Armed Forces and Veterans Weekend and Freedom Parade for Royal Artillery	Town Park
28	FREE PARKING IN ALL COUNCIL CAR PARKS	

JULY

13	Trowbridge In Bloom – Summer Open Gardens event	Various
25 July (to 30 Aug)	Active Trowbridge Sports Roadshow	Town Park

AUGUST

3	Civic Service	St James'
16	Live at the Civic -	Civic Centre
17	Trowbridge Carnival Soap-Box Derby	Castle Street

SEPTEMBER

6	Carnival Country Fayre including Town Council Stand.	Town Park
7	Wedding Fayre	Civic Centre

OCTOBER

4	Comedy Live at the Civic -	Civic Centre
11	Trowbridge Apple Festival	Courtfield House
17 Oct (to 2 Nov)	Trowbridge Arts Festival	Various
18	Trowbridge Carnival Procession	Town Centre
17/18 & 24/25	Ladies Nights	Civic Centre
29	Teen Market 3pm-8pm	Fore Street

Trowbridge Town Council

Working with the Community

January 2014 Report to Policy & Resources Committee

31 *Halloween Disco* *Civic Centre*

NOVEMBER

1 *Halloween Ball* *Civic Centre*

9 *Remembrance Service & Parade* *St James' & Park*

22 *Comedy Live at the Civic -* *Civic Centre*

29 *Christmas Lights Switch on and Craft Fayre* *Various*

29 **FREE PARKING IN ALL COUNCIL CAR PARKS**

DECEMBER

11/12/13 *Christmas Party Nights* *Civic Centre*
18/19/20

27 *Music – Motown, Soulside* *Civic Centre*

31 *New Year's Eve Disco* *Civic Centre*

2015

JULY

24, 25, 26 *MAGNA CARTA 800 Charter Fair* *Various*